Jorge Antonio Vaz

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PROFESSIONAL SUMMARY

Multilingual business analyst with IT background working in ERP development, data security best practices and client-based solutions for over 10 years. Holds an MBA and also Bachelor's Degrees in Information Systems and Accounting, seeking to employ project management skills on new, challenging projects in order to fulfill and exceed the stakeholders' expectations. In current role, helped develop the accounting module of the ERP system and its integrations.

Also certified accountant, auditor and forensic accountant in Brazil with experience in industrial accounting, having more than 15 years of office experience, budget control and ERP usage, seeking to employ data analysis skills to better inform senior management of opportunities to improve cost efficiency. In current role, has put in place internal controls that eliminated long lasting issues that have cost tens of thousands of dollars in fines in previous years.

WORK EXPERIENCE

- **Accountant**
  Mar 2015 – Present
  Ripz Indústria e Comércio de Papéis Ltda. - Guaratuba, PR, Brazil
  - Examine and analyze accounting and financial records in order to assure financial recording accuracy and compliance with accounting standards and procedures related to a paper industry with annual revenue up to USD 1,500,000.00.
  - Design and implementation of internal controls that were responsible for the total elimination of recording delays, registration errors and fines.
  - Payroll administration, hiring and firing of a team of 50 workers by using Sage and Thomson Reuters accounting solutions.
  - Internal audit and management consulting for senior management.

- **Business Analyst**
  Jun 2012 – Present
  Idealize Sistemas Ltda. - Curitiba, PR, Brazil
  - Accounting and tax requirements analysis and monitoring of legislation in order to minimize possible client liabilities.
  - Monitoring of tax legislation relevant to industrial operations.
  - Elaboration of artifacts for ERP development, motivated by the clients' needs and by the changes in legislation.
  - Project management, definition of deadlines and prioritization.
  - Meetings with clients in order to analyze, document and provide safe and scalable tailored solutions.

- Solution testing and monitoring of new scenarios.
- ERP deployment and user training.
- Tax consultancy for clients.

- **Systems Analyst**
  Dec 2010 – May 2012
  Transpon Informação de Fretes Ltda. - Curitiba, PR, Brazil
  - Elaboration of artifacts for web development and update of the company's website in PHP.
  - Maintenance of a cargo logistics solution's back-end in Java/GWT.
  - Documentation of the solution's integration with geographic databases, tests in PostGIS and development of SQL functions for PostGIS requests.
  - CentOS server administration.

- **Financial Supervisor**
  Apr 2010 – Jan 2012
  Diskmicro Comércio Ltda. - Curitiba, PR, Brazil
  - Personnel management of a team consisting of 8 employees.
  - Financial and fiscal management with help of an ERP.
  - Organization of documents and monitoring of sale processes to public enterprises.
  - Preparation of monthly reports and analysis of administrative processes.

- **Assistant Budget Controller**
  Jul 2005 – Apr 2010
  Centro Pastoral, Educacional e Assistencial Dom Carlos - Palmas, PR, Brazil
  - Analysis of institutional financial and accounting results through ERP use, comprising a university center, two faculties, two private schools and various catholic assistance initiatives.
  - Preparation and monitoring of quarterly institutional budgets of up to USD 2,000,000.00.
  - Conduction of feasibility and market studies, including external research.
  - Assistance in the development and implementation of institutional processes.

SKILLS

- Multilingual: English (Fluent), French (Fluent), Spanish (Intermediate), Portuguese (First Language).
- Software proficiency: MS SQL Server, MariaDB, MS Office (MS Word, MS Excel, MS Power Point, MS Access), LibreOffice, Accounting and bookkeeping software (Thomson Reuters and Sage solutions), Enterprise resource planning software, MS Windows Server, GNU/Linux (Fedora Server, CentOS and Ubuntu).
- Problem-solving skills, attention to detail, verbal and writing skills, ability to teach coworkers, decision-making and task delegation skills and data analysis.

EDUCATION

- **MBE – Information Technology Management**
  Sep 2022 – Present
  Centro Universitário Internacional UNINTER - Curitiba, PR, Brazil
- **MBA – Accounting, Auditing and Control**
  Sep 2019 – Oct 2020
  Centro Universitário Internacional UNINTER - Curitiba, PR, Brazil
- **Bachelor of Accounting**
  Dec 2015 – Sep 2019
  Centro Universitário Internacional UNINTER - Curitiba, PR, Brazil
- **Bachelor of Information Systems**
  Jan 2006 – Dec 2009
  Centro Universitário Católico do Sudoeste do Paraná UNICS - Palmas, PR, Brazil

PROFESSIONAL CREDENTIALS

- Accounting Auditor - Conselho Federal de Contabilidade (Brazil)
- Chartered Professional Accountant - Conselho Regional de Contabilidade do Paraná (Brazil)
- Forensic Accountant - Conselho Federal de Contabilidade (Brazil)